




19010 LAUREL PARK ROAD RANCHO DOMINGUEZ, CA 90220
 T:310-604-0300 F:310-604-0333 EMAIL: mail@seisei.com

Importer Security Filing Request Form

1. Manufacturer/Supplier Name & Address		 19010 LAUREL PARK ROAD RANCHO DOMINGUEZ, CA 90220 T:310-604-0300 F:310-604-0333 EMAIL: mail@seisei.com Importer Security Filing Request Form	
2. Seller Name & Address			
3. Buyer Name & Address (Importer of Record)			
4. Ship to Party Name & Address		AMS SCAC CODE:	Master B/L #
		AMS House BL#:	
5. Container Stuffing Location		7. Importer of Record Number (Federal Tax ID#)	
		8. Consignee Number (IRS Number)	
FCL or LCL ?		6. Consolidator (Oversea Fowarding Agent)	
		LAST LOAD DATE:	ETA :
9. Country of Origin <small>(Per CBP definition)</small>	Description of goods	10. Export Schedule B# (HTS Code)	
SENDER:		RECEIVER:	
Company Name: _____		ISF Form received by: _____	
Individual Name: _____		Date/Time Received _____	
Reuturn e-mail/fax: _____ required			
Company Name: _____		Date: _____	
Completed by: _____		Signature: _____	
SEE BACK FOR DEFINITIONS FOR THE TEN REQUIRED ELEMENTS			
<small>This form must be completed with all information correct and in good order and received by the Company at least 3 WORKING DAYS prior to loading OR 5 WORKING DAYS FOR ITEMS 10 OR MORE . Failure to comply with this requirement may result in penalties being assessed by US Customs against the Importer of Record. The Company and the carrier shall not be liable for any penalties however so caused. A SIGNED POWER OF ATTORNEY IS REQUIRED FOR ISF FILING IF WE DO NOT HAVE ON OUR FILE. Please be advised that it is your responsibility to provide the accurate information as possible. We are going to be filing ISF based on the information you have provided on this form. We are not liable for the penalty may impose by CUSTOMS AND BORDER PROTECTION. We are solely transmitting information that you have provided. PLEASE PRINT THE FORM, DO NOT HAND WRITE. WE STRONGLY RECOMMEND THAT SEND THE COMPLETED FORM VIA EMAIL AND ALL THE INFORMATION MUST BE HIGHLY VISIBLE.</small>			

DEFINITIONS FOR THE TEN REQUIRED ELEMENTS

1. Manufacturer/Supplier Name & Address	Name and address of the entity that last manufactures, assembles, produces or grows the commodity, OR the name and address of the supplier of the finished goods in the country from which the goods are leaving. In the alternative, the name and address of the manufacturer or supplier that is currently required by the import laws of the United States may be provided. This is an element where Customs will allow flexibility during the first year. However, once the information is determined and no later than 24 hours prior to discharge, an update is required.
2. Seller Name & Address	Name and address of the last known entity BY whom the goods are sold or agreed to be sold. If the goods are to be imported otherwise than in pursuance of a purchase the name and address of the owner of the goods must be provided. The party required for this element is consistent with the information required on the invoice for imported merchandise.
3. Buyer Name & Address (Importer of Record)	Name and address of the last known entity TO whom the goods are sold or agreed to be sold. If the goods are to be imported otherwise than in pursuance of a purchase the name and address of the owner of the goods must be provided. The party required for this element is consistent with the information required on the invoice for imported merchandise.
4. Ship to Party Name & Address	Name and address of the first deliver-to party scheduled to physically receive the goods after the goods have been released from Customs custody. CBP is looking for the actual deliver to location, not the corporate address. If the ship to party is unknown, the facility where the goods will be unladen from the vessel may be reported. This is an element where Customs will allow flexibility during the first year. However, once the information is determined and no later than 24 hours prior to discharge, an update is required.
5. Container Stuffing Location	Name and address of the physical location where the goods were stuffed (loaded) into the container. For break bulk shipments the name and address of the physical location where the goods were made "ship ready" must be provided. A "scheduled" stuffing location may be provided but once the actual location is known, the ISF must be updated. The location may be the same name/address as the manufacturer/supplier.
6. Consolidator (Oversea Fowarding Agent)	Name and address of the party who stuffed the container or arranged for the stuffing of the container. For break bulk shipments, the name and address of the party who made the goods "ship ready" or the party who arranged for the goods to be made "ship ready" must be provided.
7. Importer of Record Number (Federal Tax ID#)	The Internal Revenue Service (IRS) number, Employer Identification Number (EIN), Social Security Number (SSN) or CBP assigned number of the entity liable for payment of all duties and responsible for meeting all statutory and regulatory requirements incurred as a result of importation. For goods intended to be delivered to a Foreign Trade Zone (FTZ), the IRS, EIN, SSN or CPB assigned number of the party filing the FTZ documentation with CBP must be provided.
8. Consignee Number (IRS Number)	The IRS, EIN, SSN or CBP umber of the individual or firm in the United States on whose account the merchandise is shipped.
9. Country of Origin (Per CBP definition)	Country of manufacture, production or growth of the article, based upon the import laws of the United States. This is an element where Customs will allow flexibility during the first year. However, once the information is determined and no later than 24 hours prior to discharge, an update is required.
10. Export Schedule B# (HTS Code)	Duty/statistical reporting number under which the article is classified in the Harmonized Tariff Schedule of the United States (HTSUS). The HTSUS must be provided to the 6 digit level, but can be provided to the same 10 digit level as required for entry purposes.